ACKNOWLEDGEMENT OF NOTICATION

FROM: [Name of Special Event organizer with contact info such as phone # or email]

WHAT: [Name of Special Event]
WHERE: [Location of Special Event]
DATE(s): [Date(s) of Special Event Impact]
TIME(s): [Time(s) of Special Event Impact]

We are thrilled to be guests in [Uptown or Downtown, etc.] Stanwood and it us important to us that we are communicating clearly with you.

By signing below, you acknowledge receipt of notification about the above-named Special Event.

Copies of notification letters and acknowledgement of notification with signatures must be submitted to the city **30 days prior to the event.**

DATE	NAME	ADDRESS	SIGNATURE