



RESIDENTIAL BUILDING PERMIT APPLICATION

COMMUNITY DEVELOPMENT
10220 270th Street NW Stanwood, WA 98292

PROJECT INFORMATION	
Check <u>All</u> that Apply: <input type="checkbox"/> New Single Family Residence <input type="checkbox"/> New Duplex <input type="checkbox"/> New Townhouse <input type="checkbox"/> New Mobile Home <input type="checkbox"/> Accessory Dwelling Unit <input type="checkbox"/> Addition <input type="checkbox"/> Alteration <input type="checkbox"/> Conversion <input type="checkbox"/> Deck <input type="checkbox"/> Garage/Shop/Carport <input type="checkbox"/> Mechanical / Plumbing Only <input type="checkbox"/> Retaining Wall	Permit Number: _____
Project Valuation (do not include cosmetic improvements such as paint and carpet) \$ _____	Date Received: _____
Job Site Address: _____ Lot #: _____ Subdivision Name: _____ Parcel Number: _____ Other Structures on property: _____ Scope of Work: _____	Deferred Submittals: <input type="checkbox"/> Mechanical <input type="checkbox"/> Plumbing
Is this a new home that will be built off a stock plan? <input type="checkbox"/> Yes <input type="checkbox"/> No If yes, complete the following: Name of plan: _____ Plan #: _____ Version of plan: _____ Builder's Company Name: _____ Subdivision Name: _____	
OWNER <input type="checkbox"/> Primary Contact	CONTRACTOR <input type="checkbox"/> Primary Contact
Name: _____ <input type="checkbox"/> Building Owner <input type="checkbox"/> Tenant Address: _____ City: _____ State: _____ Zip: _____ Contact Person: _____ Phone Number: _____ E-mail: _____	Company Name: _____ Address: _____ City: _____ State: _____ Zip: _____ Contact Person: _____ Phone Number: _____ E-mail: _____ WA Contractor License #: _____ WA Business License #: _____
ARCHITECT <input type="checkbox"/> Primary Contact	ENGINEER <input type="checkbox"/> Primary Contact
Company Name: _____ Architect: _____ WA ID# (required): _____ Exp. Date: _____ Address: _____ City: _____ State: _____ Zip: _____ Phone Number: _____ E-mail: _____	Company Name: _____ Engineer: _____ WA ID# (required): _____ Exp. Date: _____ Address: _____ City: _____ State: _____ Zip: _____ Phone Number: _____ E-mail: _____

BUILDING					
	Existing Sq. Ft.	New Sq. Ft.		Existing Sq. Ft.	New Sq. Ft.
Basement:			Garage/Shop/Carport:		
1 st Floor:			Covered Deck:		
2 nd Floor:			Covered Porch:		
3 rd Floor:			Uncovered Deck:		
Accessory Dwelling Unit:			Other:		
Total Square Feet:					
Type of Construction: _____ (i.e. IA, IB, IIA, IIB, IIB, IV, VA, VB)			Fire Sprinklers Required: <input type="checkbox"/> Yes <input type="checkbox"/> No Sprinkled Area Sq. Footage: _____		
MECHANICAL (indicate the number of each new and/or relocated fixture type in the space below)					
	A/C or Heat Pump		Forced Air System		Vents
	Boiler		Gas Piping (# of outlets)		Wall Heater
	Fans		Range Hood		Water Heater (Gas)
	Fireplace		Refrigeration Unit		Other: _____
	Furnace		Stove	Total # of Fixtures: _____	
PLUMBING (indicate the number of each new and/or relocated fixture type in the space below)					
	Backflow Prevention		Hose Bib		Water Heater (electric)
	Bathtub		Shower		Water Service
	Clothes Washer		Sinks: Kitchen/Bath/Laundry (lavatory)		Other: _____
	Dishwasher		Toilet (water closet)	Total # of Fixtures: _____	
SITE INFORMATION					
Vacant Site: <input type="checkbox"/> Yes <input type="checkbox"/> No			Building Meets Architectural Standards of SMC 17.112: <input type="checkbox"/> Yes <input type="checkbox"/> No		
Zoning Standards (SMC 17.60):			** Subdivisions Only - Architectural Standards (17.112.020 (8)): This home is treated differently than the four (4) adjacent homes in at least three of the following:		
Lot Area in Square Feet: _____			1. Floor Plan (mirror floor plans are not acceptable): <input type="checkbox"/> Yes <input type="checkbox"/> No		
Lot Width in Feet: _____			2. Roof lines as viewed from the street (not including pitch): <input type="checkbox"/> Yes <input type="checkbox"/> No		
Lot Depth in Feet: _____			3. Entry Design: <input type="checkbox"/> Yes <input type="checkbox"/> No		
Front Setback in Feet: _____			4. Predominant Color: <input type="checkbox"/> Yes <input type="checkbox"/> No House Color? _____		
Rear Setback in Feet: _____			5. Materials (able to be differentiated at street front): <input type="checkbox"/> Yes <input type="checkbox"/> No		
Side Setback in Feet: _____			6. Window Shapes and Sizes (street-facing only): <input type="checkbox"/> Yes <input type="checkbox"/> No		
Corner Lot Side Setback in Feet: _____			Is clearing of trees or vegetation needed for this project? <input type="checkbox"/> Yes <input type="checkbox"/> No		
Percent of Building Coverage: _____ (total square footage of all structures on site / total lot size)			If Yes, Clearing in square feet or Grading in cubic yards: _____		
Building Height: _____					
Zoning Designation: <input type="checkbox"/> SR 5.0 <input type="checkbox"/> SR 7.0 <input type="checkbox"/> SR 9.6 <input type="checkbox"/> SR 12.4 <input type="checkbox"/> MR <input type="checkbox"/> TN <input type="checkbox"/> MB-I <input type="checkbox"/> MB-II <input type="checkbox"/> GC-MXO <input type="checkbox"/> NB <input type="checkbox"/> GC <input type="checkbox"/> LI <input type="checkbox"/> GI			Proposed Impervious Surface in Square Feet: New: _____ Replaced: _____ New, Plus Replaced: _____		
<p>Notice: Front Yard Setbacks curbs, sidewalk edges, and edges of street pavement are not necessarily your front property line. In the case where your setback will be measured from the front property line, be certain that you are measuring from the actual front property line and that your site plan depicts this. A survey of the property may be necessary to determine the actual property lines.</p>					

PARCEL INFORMATION

Is the property within 200 feet of a creek, ditch, surface water, steep slopes or wet area? Yes No

If yes, please depict this information on any site plan drawings that are attached to this application.

Is the property located within the Flood Plain? Yes No

If yes, please depict this information on any site plan drawings that are attached to this application, provide flood proofing specifications and complete the necessary FEMA flood elevation certificate documents.

ADDITIONAL INFORMATION

Half Street Improvements:

- Required Half Street Improvements have already been completed.
- Required Half Street Improvements have not been completed and are proposed to be completed as part of this development.
- Required Half Street Improvements have not been completed and are proposed to be deferred to a later time.

Use of Other Properties:

Yes No Does the proposed development activity rely upon the use of other properties (e.g. easements across another property)?
If yes, please provide a copy of the legal document(s) that indicates that the other property may be used to serve the proposed development. Also, please depict this information on any site plan drawings that are attached to this application.

APPLICANT REPRESENTATIVE (if not listed on Page 1)

On behalf of: Owner Contractor Architect Engineer

Company Name: _____ Representative Name: _____

Address: _____ City: _____ State: _____ Zip: _____

Phone Number: _____ Email: _____

REQUIREMENTS

If staff completes the application review and a permit is ready to issue, the applicant has 6 months from the "ready to issue" date, to pick up the permit and pay the remainder of the fees, otherwise the application will be expired for non-payment.

If Sub-Contractors are hired to work on the project, they are required to obtain a City of Stanwood Business License. It is the applicant's responsibility to inform their Sub-Contractors to acquire a business license for the City of Stanwood.

Upon permit issuance, building permits are valid for 180 days per code section 105.3.2 IBC. Each Inspection renews the 180 day timeframe

SIGNATURE

I understand that the submittal fee & building plan review fee is non-refundable once the review process has begun, whether or not I choose to withdraw my application. I hereby certify that I have read and examined this application and know the same to be true & correct.

All provisions of the Laws and Ordinances governing this type of work will be complied with whether specified herein or not. The granting of a permit does not presume to give authority to violate or cancel the provisions of any other state/local law regulating construction or the performance of construction

By signing this application, I authorize employees/agents of the City of Stanwood to enter onto the property which is subject of this application during regular business hours. The sole purpose of entry is to make any examinations of the property which is necessary to process this application.

As the project applicant / property owner, I understand it is my responsibility to assure that no soils, wash water, or waste products from my project enter the storm drain, are washed into the road, or are allowed to enter any water body. It is my responsibility to assure that my contractors are aware of these requirements.

By signing this application I understand that no work may begin until the Permit has been issued and received by the Applicant.

I certify that I have read this application and declare under penalty of perjury that the information contained herein is correct and complete. I agree to comply with all city and state laws relating to building construction and hereby authorize representatives of this city to enter upon the above mentioned property for inspection purposes. I am either the owner of the property on this permit application, the Washington State registered contractor for the work, or I represent the owner or contractor as signified above and am acting with the owner's / contractor's full knowledge and consent.

Signature

Printed Name

Date



STOCK PLAN PROGRAM

Form updated
February 2021

Physical / Mailing Address:
City of Stanwood City Hall
10220 270th St NW
Stanwood, WA 98292

Webpage: <http://www.stanwoodwa.org>
Email Address: permits@stanwoodwa.org
Online Permit Submittal: <https://stanwoodwa.org/205/Building-Permitting>

Phone and Fax:
Phone: 360-629-2181

PROJECT INFORMATION

The Stock Plan Program allows a residential home builder to construct the same stock home on multiple lots within the City limits. The builder is responsible for full plan review fees for the initial plan review of the original stock plan. The plan review fee for all subsequent lot specific permit reviews would be charged at 50% of the plan check fee.

A benefit to this program is that once the original Stock Plan has been approved, the Stock Plans are valid throughout the code cycle under which they were designed. New Stock Plan applications are required if proposed to be utilized after the date of new code adoption. Upon approval

The architectural design and floor plans of each home shall be reviewed and approved by planning staff. The architectural design and floor plans shall meet the requirements set forth in SMC Chapter 17.112. Subdivisions have specific architectural regulations that must be met regarding design variations of adjacent homes.

Note: The City strongly encourages builders to arrange a meeting prior to submittal of the first Stock Plan for a project. At that meeting, additional guidance will be provided by staff to help ensure the submittals are complete.

PROGRAM ELIGIBILITY

- Single-Family Homes and Duplexes are eligible if not located within or adjacent to a critical area such as a steep slope.
- Stock Plans can be utilized in multiple subdivisions provided they are designed for the most conservative site conditions (soil bearing capacity).
- The original approved Stock Plans, correctly oriented (left or right), and must be present on site during building construction and inspection.

APPLICATION CHECKLIST

- Completed Residential Building Application
- Plan Check Fee
- 1 Set of Complete Construction Plans for each Left and Right option
- 1 Set of Structural Engineering Documents
- 1 Set of Energy Calculations and Forms
- 1 Set of Architectural and Floor Plans
- Footprint Drawing showing Roof Drip Line of Building*

*Include all decks, cantilevers, fireplace chases, rain gutters, and extensions from wall line.

ELIGIBLE VARIATIONS

- Bay window
- 2 and 3 car garages
- Deck and porch options
- 2 floor systems (I-joist, solid lumber, web joist)
- 2 roof layouts*

*No structural changes are permitted below the top plate (header should be sized per the most conservative design load conditions).

No changes to architectural or floor plans without prior approval from the Community Development Department.

REVISIONS TO APPROVED STOCK PLANS

General revisions to approved Stock Plans are not permitted. However, for a limited revision, the following options are possible:

1. For a one time, lot specific revision, revised sets of plans can be submitted with the lot specific building permit application. The approved plans will be useable only on the specified lot. For the review of these changes, the hourly rate for additional plan review as adopted by the current fee schedule will be assessed.
2. For a revision proposed for future use on multiple lots, a new Stock Plan application and full set of revised plans will be required for submittal. Under this proposal, a new Stock Plan number will be assigned for the revised plan. If the proposed revisions are relatively minor in nature, the revised submittal will be processed as a fast track.

ADDITIONAL INFORMATION

All original approved plans must be on-site during building construction and inspection along with the lot specific permit card and the corresponding approved site plan.

Note: The building inspector is authorized to approve minor modifications to approved plans during site inspections. Any modifications that require professional documentation must be available on-site at every applicable lot under construction.