



STANWOOD POLICE DEPARTMENT

INTEGRITY

DIGNITY

COMMITMENT

PRIDE

Rob Martin, Police Chief

POLICE RECORDS REQUEST

REQUEST TYPE (choose one)

Copy of Case Report Number:

Clearance Letter/Criminal History Request (Stanwood PD ONLY):

Other, Please Specify:

ADDITIONAL INFORMATION (Please fill in as much of the below info as you can.)

Date Incident Occurred:

Names Involved:

Any other info you think might be helpful for locating your record:

REQUESTOR INFORMATION (optional)

Reason for Request:

Requested for Records Made By:

Phone Number:

HOW WOULD YOU LIKE TO RECEIVE YOUR RESPONSE? (Check One)

PHONE

MAIL

EMAIL

PICK UP AT PD

OTHER

PROVIDE THE METHOD OF RESPONSE CONTACT INFO FOR ABOVE SELECTION:

I understand that secondary dissemination of this information is prohibited unless in compliance with RCW 10.97.050 and RCW 42.56

Signature: _____

Date: _____

FOR OFFICIAL USE ONLY

RECORDS PROVIDED?

HOW WAS RECORD PROVIDED:

DATE PROVIDED:

RECORD DESCRIPTION:
NOTES:

PROVIDED BY:



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ADDITIONAL REQUEST INFO