

# **FIRE DEPARTMENT (NCRFA Fire and EMS)**

## **FIRE DEPARTMENT (NCRFA Fire and EMS)**

### **MISSION:**

To provide quality emergency medical services and fire protection to our community

### **DESCRIPTION:**

The Fire Chief works under the direction of the Board of Fire Commissioners, and acts as the chief administrative officer and administrative supervisor of the fire department. The Fire Chief is responsible for overseeing all fire stations, programs, and activities. The Fire Department includes the department's administration, fire suppression, emergency medical services, fire prevention, public education, fire training, and fire inspection.

Under the direction and authority of the Board of Commissioners, the Fire Chief:

- Supervises, administers and coordinates the functions of the fire department.
- Directs and controls the overall operations of the fire department to assure optimum services to the community.
- Directs the fire departments financial and budget activities to fund operations, maximize investments, and increase efficiency.
- Appoints supervisors and assigns or delegates responsibilities to them.
- Confers with board members, city and county officials, or staff members to discuss issues, coordinate activity or resolve problems.

### **2017-2018 MAJOR GOALS:**

- To provide quality emergency medical services and fire protection to our community
- Complete the purchase of all Stanwood Rolling Stock and Equipment per the Stanwood Interlocal Agreement for Fire/EMS Services
- Continue building and improving our public education program within the Stanwood/Camano School District.
- Provide City residents, businesses, and employees with disaster preparedness and prevention training.
- Research and introduce Community Based Paramedicine as part of a Community Risk Reduction effort
- Develop a recruitment and retention program to address the hiring impacts caused by expanding communities
- Implement the WEBEOC electronic tracking program and train City Staff
- Continue to be an active partner in the Stanwood and surrounding communities.
- Remount an EMS aid car.
- Implement staffing grants through Staffing for Adequate Fire and Emergency Response (SAFER); train new personnel associated with the SAFER grant.
- Continue to enhance and build our officer development program.
- Replace outdated SCBA's and Life Packs that are at the end of their service life.

## 2015-2016 ACCOMPLISHMENTS:

### *Operations*

In calendar year 2016, North County Regional Fire Authority has responded to 6,906 calls.

SUPPRESSION	1st QTR	2nd QTR	3rd QTR	4th QTR	2016 YTD
Fire Calls	22	14	41	58	135
Good Intent	90	69	206	162	527
Hazardous Conditions	11	13	6	8	38
Service calls	64	44	63	42	213
Other	19	3	4	1	27
<b>FIRE Total</b>	<b>20</b>	<b>143</b>	<b>279</b>	<b>271</b>	<b>899</b>
EMS	1st QTR	2nd QTR	3rd QTR	4th QTR	2016 YTD
City Medical	348	363	373	406	1490
NCRFA Medical	314	328	368	387	1397
<b>TOTAL MEDICAL</b>	<b>662</b>	<b>697</b>	<b>741</b>	<b>793</b>	<b>2887</b>
BLS Calls	343	410	491	514	1758
ALS Calls	314	300	255	292	1161
Miscellaneous Medical Calls	52	25	51	73	201
<b>TOTAL MEDICAL</b>	<b>709</b>	<b>735</b>	<b>797</b>	<b>879</b>	<b>3120</b>

### *Human Resources*

- Hired a new Fire Chief
- Hired a Finance Manager
- Hired a Human Resources/Executive Assistant/District Secretary
- Hired one Firefighter PM to replace one that retired.
- Hired a 40 Hour/Week Battalion Chief of Training

### *Legislative*

- Passed a Permanent EMS Levy
- Passed legislation allowing to dissolve Fire Districts 14 and 18

### *Administrative*

- Transitioned to BIAS Software
- Completed the Collective Bargaining process with Local 4118
- Continued exploring merger and acquisitions with neighboring agencies
- Completed the Stanwood Snohomish County Hazard Mitigation Plan with the city committee

### *Finance*

- Secured a grant for new Defibrillators from the Stillaguamish Tribe
- Completed State Audit
- Remounted two aid units
- Secured a SAFER Grant to hire three additional FTE Firefighters and six PTE Firefighters.

**Community Risk Reduction/Outreach**

- Participated in numerous community events through-out the year (Stanwood Camano Fair, Warm Beach Summer Fest, Twin City Idlers Car Show, Pilchuck Glass School Open House, Relay for Life, Fourth of July Parade, Warm Beach Lights of Christmas, Christmas Toy Drive, Friday Night Football- Standby, Santa Run Food Drives, Stanwood Camano Rotary Parade, and many more).
- Offered CPR and First Aid Classes throughout the year.
- Continued to enhance our Public Education Program in the Stanwood/Camano School District.
- Participated in National Night Out.
- Completed the WSRB Ratings process

**Training**

- Developed and are implementing a new officer development program.

**Fire Department Budget**

In March 2012, City of Stanwood and North County Regional Fire Authority signed the inter-local agreement for fire protection services. Station 99 is staffed with a Fire Officer, a Firefighter/Paramedic, and three firefighters as well as a 40 hour/week Training Battalion Chief that responds after hours to larger incidents beginning August 2016.

All general maintenance of Station 99, including apparatus and the cost of utilities is paid for by North County Regional Fire Authority.

	2015	2016	2017	2018
	Actual	Budget	Budget	Budget
Fire Services Contract and EMS	\$ 1,279,393	\$ 1,279,393	\$ 1,493,479	\$ 1,674,600
Repair and Maintenance		\$ 10,000	\$ 5,000	\$ 5,000
Total	\$ 1,279,393	\$ 1,289,393	\$ 1,498,479	\$ 1,679,600