



## City of Stanwood

### DEMOLITION PERMIT CHECKLIST

<b>OWNER'S NAME:</b>	<b>Date:</b>
<b>Address of application:</b>	

Required	Received	
		1. Completed Demolition Permit Application Form
		2. Application Fee
		3. Asbestos report
		4. Proof of Asbestos Report notification sent to Puget Sound Clean Air regarding demolition of site/structure
		5. Site plan showing: <ul style="list-style-type: none"> <li>a. Building to be demolished</li> <li>b. Buildings to remain</li> <li>c. Utilities</li> </ul>
		6. Other information as required by the Planning Director and/or Public Work Director

Water service terminated at: \_\_\_\_\_ CHECKED BY: \_\_\_\_\_

Sewer service terminated at: \_\_\_\_\_ CHECKED BY: \_\_\_\_\_

Additional information may be required by the City. The applicant will be notified in writing if additional information is necessary.

#### **FOR CITY USE ONLY**

- This application is complete.
- This application is incomplete. See items marked "required" above.

\_\_\_\_\_  
Community Development Director or Representative

\_\_\_\_\_  
Date

- *These submittal requirements are for City of Stanwood applications only. Additional permits may be required by other federal, state, regional or local agencies. It is the responsibility of the applicant to ascertain whether other permits are required.*



**APPLICANT REPRESENTATIVE (if not listed on Page 1)**

On behalf of:  Owner     Contractor     Architect     Engineer

Company Name: \_\_\_\_\_ Representative Name: \_\_\_\_\_

Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Phone Number: \_\_\_\_\_ Email: \_\_\_\_\_

**REQUIREMENTS**

If staff completes the application review and a permit is ready to issue, the applicant has 6 months from the "ready to issue" date, to pick up the permit and pay the remainder of the fees, otherwise the application will be expired for non-payment.

If Sub-Contractors are hired to work on the project, they are required to obtain a City of Stanwood Business License. It is the applicant's responsibility to inform their Sub-Contractors to acquire a business license for the City of Stanwood.

Upon permit issuance, building permits are valid for 180 days per code section 105.3.2 IBC. Each Inspection renews the 180 day timeframe

**SIGNATURE**

I understand that the submittal fee & building plan review fee is non-refundable once the review process has begun, whether or not I choose to withdraw my application. I hereby certify that I have read and examined this application and know the same to be true & correct.

All provisions of the Laws and Ordinances governing this type of work will be complied with whether specified herein or not. The granting of a permit does not presume to give authority to violate or cancel the provisions of any other state/local law regulating construction or the performance of construction

By signing this application, I authorize employees/agents of the City of Stanwood to enter onto the property which is subject of this application during regular business hours. The sole purpose of entry is to make any examinations of the property which is necessary to process this application.

As the project applicant / property owner, I understand it is my responsibility to assure that no soils, wash water, or waste products from my project enter the storm drain, are washed into the road, or are allowed to enter any water body. It is my responsibility to assure that my contractors are aware of these requirements.

By signing this application I understand that no work may begin until the Permit has been issued and received by the Applicant.

I certify that I have read this application and declare under penalty of perjury that the information contained herein is correct and complete. I agree to comply with all city and state laws relating to building construction and hereby authorize representatives of this city to enter upon the above mentioned property for inspection purposes. I am either the owner of the property on this permit application, the Washington State registered contractor for the work, or I represent the owner or contractor as signified above and am acting with the owner's / contractor's full knowledge and consent.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Printed Name

\_\_\_\_\_  
Date