

Parks and Trails Advisory Committee  
Meeting Minutes  
March 21, 2022

**Call to Order:** 3:10 pm

**Roll Call**

**Present:** Cathy Wooten  
Matt Withers  
Gordy Holmes  
Lisa Bruce  
Rick Hawkins  
Katelyn Durfee

**Staff Present:**  
Carly Ruacho  
Patricia Love

**Absent:** Dave Hall

**Also known to be present:** Doug Shafer, Steve Shepro, Judy Williams, Peter Kamb

**Citizen Comments:** None

**Approval of Minutes:**

The Minutes of March 21, 2022 meeting were voted on and approved unanimously as presented.

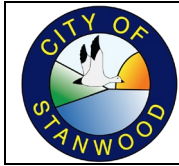
**Remote vs. In-Person Meetings**

Since COVID-19 restrictions have recently been loosened by the State, there is now an option to have in-person meetings with a hybrid option for those who would like to continue to attend remotely. The Committee voted and the majority consensus was to begin in-person meetings starting with the April 18<sup>th</sup>, 2022 meeting with the hybrid option available to those choosing or unable to attend.

**Heritage Park/Church Creek Park Pickleball Court**

The Committee was presented with a schematic level proposal and corresponding budget for constructing two pickleball courts in the vicinity of the dog park/skate park at Heritage Park. The construction of the pickleball courts at Heritage Park would be instead of any dedicated pickleball courts being located at Church Creek Park as previously discussed. The Committee was unanimously supportive of the Heritage Park location rather than Church Creek Park. There will still be a combined basketball/pickleball court at Church Creek Park as originally proposed.





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The Committee discussed moving the budget for pickleball courts from Church Creek Park to Heritage Park. Rick Hawkins made a motion, seconded by Cathy Wooten, to move the budgeted funds for pickleball courts from Church Creek Park to Heritage Park. The Committee voted unanimously in favor of moving the budget funds. A second motion was made by Cathy Wooten and seconded by Gordy Holmes to request that the City Council add an additional \$16,800.00 to the Heritage Park budget for fencing around the pickleball courts. The Committee voted unanimously to recommend to the Council to add funds to the budget for fencing. The Committee also discussed the desire to add wind screening to fencing around the courts could help reduce wind. It was also discussed that the pickleball community could potentially assist in obtaining benches for the courts.

### Adopted Budget:

2022 Church Creek Park Capital Projects									
Budget:	\$	444,000							
Task:			Budget Estimate	Description					
Pickleball / Multipurpose Sports Court			\$ 130,000	Design & Build 1 Court					
Tree Thinning: Entrance & 72nd Avenue			\$ 10,000	Tree Trimming and Thinning					
Trail Improvements / Interpretive Signs			\$ 30,000	Brush Removal and Signs					
Ballfield Renovation			\$ 130,000	Design & Possible Reconstruction					
Flag Pole Landscaping and Renovation			\$ 10,000	Tree Removal by Arborist / Volunteer Planting Event					
Renovate or Replace Picnic Shelter			\$ 100,000	Design and Replacement with New Tables					
Parking Lot Repair Analysis			\$ 30,000	Analysis / Possible Design					
			Total:	\$ 440,000					

### Optional Budget:

2022 Church Creek Park Capital Projects									
Budget:	\$	444,000							
Task:			Budget Estimate	Description					
Pickleball / Multipurpose Sports Court			\$ 130,000	Design & Build 1 Court					
Tree Thinning: Entrance & 72nd Avenue			\$ 115,000	Tree Trimming and Thinning					
Trail Improvements / Interpretive Signs			\$ 30,000	Brush Removal and Signs					
Ballfield Renovation			\$ 30,000	Design & Possible Reconstruction					
Flag Pole Landscaping and Renovation			\$ 15,000	Tree Removal by Arborist / Volunteer Planting Event					
Renovate or Replace Picnic Shelter			\$ 35,000	Design and Replacement with New Tables					
Parking Lot Repair Analysis			\$ -	Analysis / Possible Design					
			Total:	\$ 355,000					
				\$ (89,000)	To Heritage Park for Pickleball				



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Other topics related to Heritage Park discussed were:

- Larger trees added to Heritage Park could act as a wind break. Little League baseball teams could potentially hold a fundraiser to help add these trees.
- Restrooms need attention at Heritage Park from Public Works. Carly will talk with Trevor in Public Works to check on the restrooms.
- A port-a-let would be convenient near the point of entry to the baseball fields. When athletes leave the field to use the restrooms, they are no longer in sight of their coach. This could be a safety issue.

### **Parks & Recreation Feasibility Study Implementation Update**

On March 10, 2022 the City Council heard recommendations for a Parks Team from the Parks & Trails Advisory Committee, The Economic Development Board, the Advisory Committee, and the Community Development Committee. The Council is in support of moving to Service Level 1, which is to create a Parks Team. The Council asked the City to evaluate options for moving to Service Level 2 in the 2023/2024 budget cycle. A formal action is expected at the next Council meeting on March 24, 2022. If approved, Service Level 1 will be implemented in the next few weeks. More discussion on Service Level 2 will occur through a mid-year report and budget discussions at future Council Meetings.

### **Park/Trail Updates**

- Heritage – Tree removal by PUD will take place in the next few weeks. Replacement trees will be planted this Fall. There will also be 40 trees added to the parking lot.
- Hamilton – The environmental report is almost ready to be issued for comments. The goal is to begin permitting this year with construction starting next year.
- Church Creek Park – Tree removal to begin soon.
- Port Susan Trail – The design contract went to City Council on February 24, 2022. They approved the contract for getting the trail to 100% design, which will get it ready for bid and construction will begin next year.
- Ovenell Park – The environmental study will be updated. City Council will discuss next steps on the vision for the park at the March 24, 2022 Council meeting.

The meeting was adjourned at 5:00 pm.