



City Council Committee Meeting Agenda

Parks and Trails Advisory Committee

This meeting will be conducted in person at Stanwood City Hall with an option for participants to join by telephone or online as well.

Connection information will be posted on the City Website

<https://www.stanwoodwa.org>

Monday, May 16, 2022 3:00 PM

1. Call to Order & Roll Call
2. Citizen Comments
3. Approval of April 2022 Meeting Minutes
4. Parks Team Implementation Update
5. Church Creek Park Discussion – Cathy Wooten
6. Park/Trail Updates
 - Hamilton – Project Status
 - Church Creek Park – Sewer Project, Park Projects
 - Port Susan Trail – Design Status
 - Heritage Park – Pickleball, Planting Plan

Zoom Information:

Parks and Trails Advisory Committee

Please click this URL to join:

<https://us02web.zoom.us/j/85751722998?pwd=T25lVXpSMnFXZDZGZEpHQVF6eStSdz09>

Webinar ID: 857 5172 2998

Passcode: 304123

Telephone: (253) 215-8782



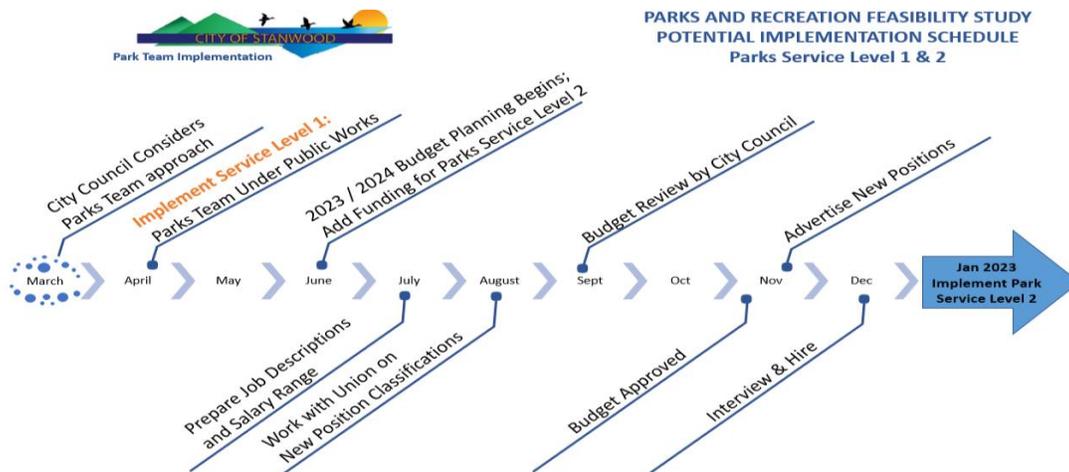
CITY OF STANWOOD
PARKS AND TRAILS ADVISORY COMMITTEE
AGENDA STAFF REPORT

DATE: May 16, 2022
SUBJECT: May PTAC Agenda Topics
FROM: Carly Ruacho, Senior Planner

Item 4 - Parks and Recreation Feasibility Study Implementation Update

Service Level 1: Parks Team

Move the current half time Senior Planner to Public Works for better communication with the Parks Team. A Parks email and phone number will be set up creating a direct link between the public and parks. This is the first step in creating a parks division within Public Works.

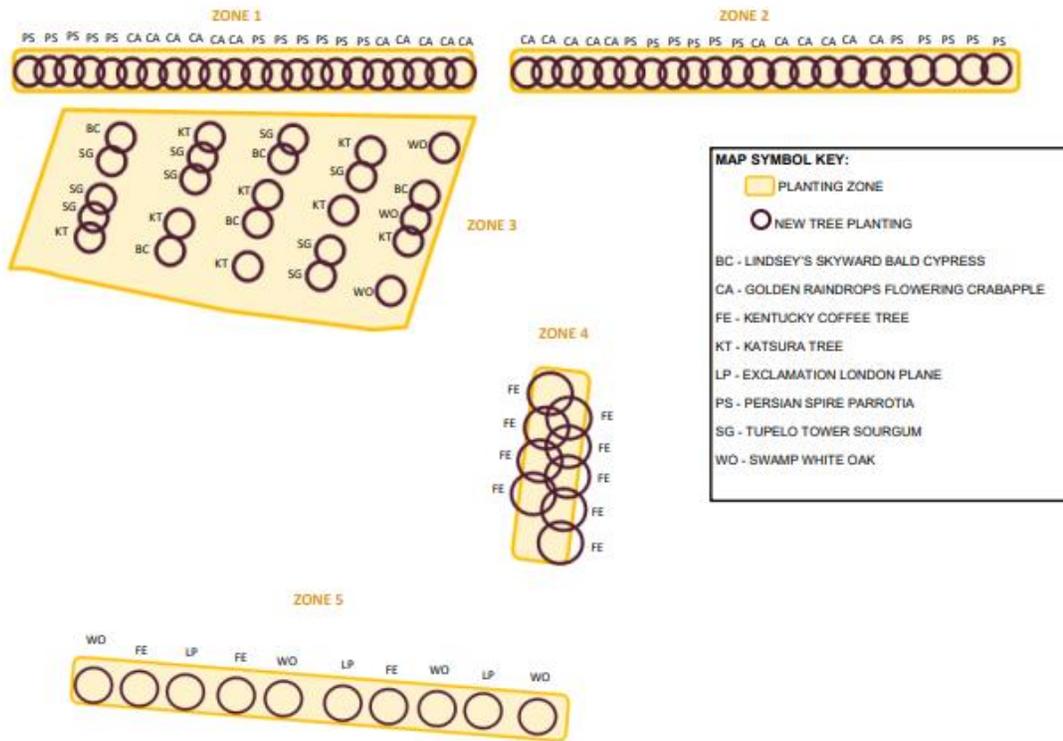


Parks email: parks@stanwoodwa.org
Parks phone: 360-454-5223

Parks Team officially began operations on May 2, 2022. All staff have moved physical office locations as necessary and are all housed in one building. Kevin Hushagen is the Department Director, Carly is the Parks Manager, Kevin Pellham is leading our field operations and Dave Hall and Kevin Davis are the boots on the ground and are doing an amazing job so far.

Staff met with BERK consultants on 5/17 to review the working draft of Maintenance and operation tool that is under development to guide level of service requirements and options for each function at each of the City Parks. BERK is incorporating staff comments with the expectation that the tool will be finalized, and use will begin in June. The tool will work with the City’s existing time tracking system to report hours worked in each park to inform future decisions and planning efforts.

Item 6 - Heritage Park Planting Plan Update



MAP SYMBOL KEY:

- PLANTING ZONE
- NEW TREE PLANTING

BC - LINDSEY'S SKYWARD BALD CYPRESS
 CA - GOLDEN RAINDROPS FLOWERING CRABAPPLE
 FE - KENTUCKY COFFEE TREE
 KT - KATSURA TREE
 LP - EXCLAMATION LONDON PLANE
 PS - PERSIAN SPIRE PARROTIA
 SG - TUPELO TOWER SOURGUM
 WO - SWAMP WHITE OAK

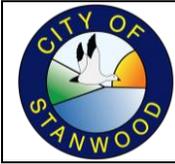


Urban Forestry Services
 BARTLETT CONSULTING
 10510 Belknap Road
 Mount Vernon, WA 98271
 Office: 360-366-1377
 Fax: 360-428-1822

Tree Planting Site Plan
 Heritage Park PUD Tree Replacement Project
 Stanwood, WA

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 These specifications have been prepared specifically for the above-named project. Use for all other projects, or in other jurisdictions, without the approval and participation of the author, Urban Forestry Services, is prohibited.





Parks and Trails Advisory Committee
Meeting Minutes
April 18, 2022

Call to Order: 3:05 pm

Roll Call

Members Present:

Katelyn Durfee
Matt Withers (online)
Gordy Holmes (online)
Lisa Bruce (online)
Rick Hawkins
Dave Hall

Staff Present:

Carly Ruacho
Audrey Rotrock
Shawn Smith
Kevin Pellham

Absent: Cathy Wooten

Also known to be present: Judy Williams, Peter Kamb

Citizen Comments: None

Approval of Minutes:

The Minutes of March 2022 meeting were voted on and approved unanimously as presented.

Heritage Park Planting Plan

Eighty-eight (88) new trees will be planted at Heritage Park to replace trees removed for a new power transmission line. The planting areas include frontage along 276th Street NW, the parking area, a connecting walkway through the center of the park, and an open area at the south end of the park. The 10 species of trees are a range of sizes and forms that will provide shade, visual screening, bird and pollinator habitat, and a wind break. The trees are expected to increase the appeal of the park and its enjoyment by visitors.

A row of Lombardy poplars (*Populus nigra*) on the northern edge of Heritage Park in Stanwood, Washington is planned for removal by Snohomish PUD for clearance of a new power transmission line. The poplar trees bring aesthetic appeal to the park and also provide some benefits, such as shade and wildlife habitat. Snohomish PUD offered to replace the trees with 88 new trees for the park. Dedicated areas for new planting are:

- 44 trees on the 276th Street NW frontage,
- 28 trees in the parking area swales, and
- 16 trees in other areas of the park identified by the City.

Each of these areas has specific goals for what the trees will achieve. The areas also have physical limitations to successful tree establishment and growth, such as soil condition. Trees selected for this project will need to meet the goals and environmental conditions of each target area.

Goals and Limitations:

The five target areas are grouped into zones shown on the attached Tree Planting Site Plan. They match the areas Snohomish PUD offered to plant new trees. The number of trees proposed for planting in each area may differ slightly due to spatial constraints for the



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anticipated size of the trees when they reach maturity.

HERITAGE PARK
Stanwood, Washington



TREE PLANTING TABLE

Prepared for City of Stanwood
Prepared by M. Becker and J. Barborinas

March 24, 2022

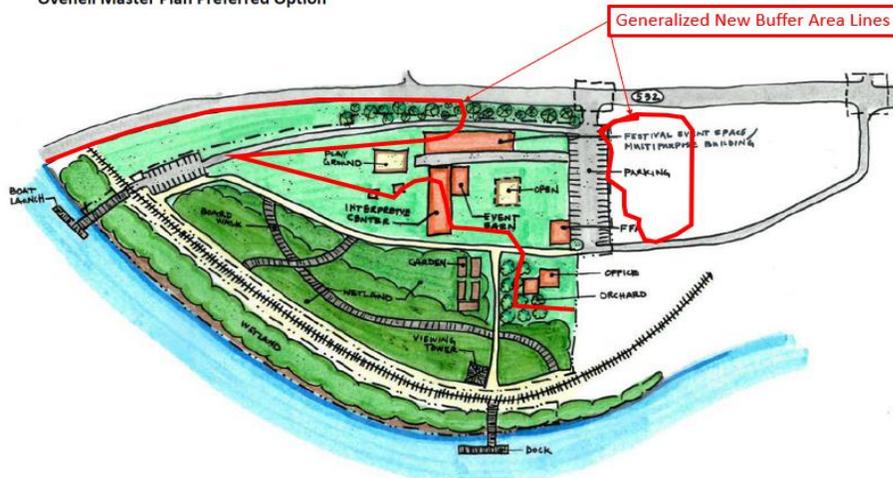
Zone	Function	Tree Species	Botanical Name	Height	Spread	Features	Quantity	Spacing
1	Park Boundary	Golden Raindrops Flowering crab	<i>Malus transitoria</i> 'Schmidtcutleaf'	25	25	Fall Foliage	22	25
2	Park Boundary	Persian Spire Parrotia	<i>Parrotia persica</i> 'JL Columnar'	25	15	Fall Foliage	22	30
3	Parking Swales	Lindsey's Skyward Bald Cypress	<i>Taxodium distichum</i> 'Lindsey's Skyward'	20	8	Fall Foliage	6	12
		Swamp white oak	<i>Quercus bicolor</i>	60	60	Shade, Wildlife	5	25
		Tupelo Tower Sourgum	<i>Nyssa sylvatica</i> 'Tupelo Tower'	60	25	Fall Foliage, Wildlife	7	20
		Katsura tree	<i>Cercidiphyllum japonicum</i>	50	40	Foliage, Shade	7	20
4	Ball Field Walk	Kentucky Coffeetree	<i>Gymnocladus dioicus</i> 'Espresso-IFS' or 'TrueNorth'	70	45	Flowers, Shade	9	30
		Exclamation London Plane	<i>Platanus acerifolia</i> 'Exclamation'	60	45	Bark, Shade	3	50
		Swamp white oak	<i>Quercus bicolor</i>	60	60	Shade, Wildlife	4	50
5	Wind Break	True North Kentucky Coffeetree	<i>Gymnocladus dioicus</i> 'TrueNorth'	60	45	Flowers, Shade	3	50

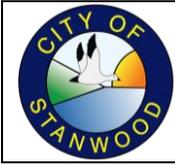
The following are comments and concerns from the Committee on the planting plan:

- The Swamp White Oak has a height and spread of 60 feet. This will be too large to be planted in the parking lot swales (Zone 3). Carly is going to verify that these trees will be planted on the edge of the parking lot instead of the swales.
- Since the new trees will take some years to grow large enough to provide a wind break, the Committee has suggested adding screens, or banners from sponsors, to the fencing around the baseball fields to provide a shield from the wind.
- The Committee supports the planting plan and feels it is important to have a variety of trees.

Ovenell Park – Critical Areas Review Findings

Ovenell Master Plan Preferred Option





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The Ovenell Park Site Critical Areas Study 2022 Update shows there are more wetlands and wetland buffers on the site than previously thought. City Council has requested a more detailed report from Confluence Environmental Company. Council will let the Committee know if the project will be put on an indefinite hold.

The Committee committed to work on a "Plan B" / smaller version of the park to present to Council in order to keep the project going as they do not support an indefinite hold.

Parks and Recreation Feasibility Study Implementation Update

Service Level 1: Parks Team

The Current half time Senior Planner will move to Public Works for better communication with the Parks Team. A Parks email and phone number will be set up creating a direct link between the public and parks. This is the first step in creating a parks division within Public Works.

The Committee supports the implementation of Service Level 1.

Park/Trail Updates

- Heritage – Tree removal by PUD will take place in the next few weeks. Replacement trees will be planted this Fall.
- Hamilton – The City has combined the boat launch permitting and the park permitting processes into one per an earlier appeal. The SEPA MDNS will be noticed next week, with a 30 day comment/appeal period. The goal is to finish permitting this year with construction starting next year.
- Church Creek Park – The sewer installation project will begin around Memorial Day weekend and will likely go through the summer. The Park will be closed during construction.
- Port Susan Trail – The contract has been approved for getting the park to 100% design. Plans are due to the City by November 1 with bidding expected before the end of the year.

Other Business

- Rick Hawkins resigned from PTAC to enjoy his new retired life. The Committee thanked him for his service and wished him well.
- Judy Williams has submitted her application to become a member of PTAC. Her application will go to City Council soon for review.

The meeting was adjourned at 4:41 pm